

Birmingham Inter-Varsity Club Limited

Board of Directors

Minutes of meeting held on Thursday 07 June 2012

Briar Rose Committee Room

Minutes

Present (X - present)

Chair of Meeting *

Vacant	Chair				
Frank Dawson	Treasurer	X		Resigned as Director 20/04/2012 – continues as Treasurer	
Dave Elliott *	Weekends Coordinator	X	Jan Horne	Walks Co-ordinator	
Jane Gripton	Sports Secretary	X	John Gregory	Sports Assistant	X
Peter Norris	New Members/Publicity		Brian Roberts	Membership Assistant	
Rose Huish	Secretary	X			
Graham Hankins	Bulletin Editor		Graham Hankins	"What's On"	
Ray Parry	Vice President		Sandra Winchurch	Solihull Rep	
Andy Turton	Vice President	X	Peter Hanna	N.B'ham/Sutton Rep	
Peter Howe	Vice President				
Alan Muddiman	Vice President		Bernie Muddiman	Halesowen Rep	

	Content	Action
1	Apologies – Pete Norris; absent – Ray Parry, Brian Roberts, Alan Muddiman, Pete Howe	
2a	Approval of Previous Minutes: The minutes for 08 May were agreed as a correct record	
2b.	Review of Actions: Jungle Challenge – C/F as PN absent from Meeting Summer Party – now re-branded as 'BIVC Olympics' – see item 5 below Item 4 – 'Use of e-mail.....' - see item 8 below	PN All All

	Content	Action
Items for Decision (& Discussion)		
3a	New members: The following person was approved as a new member : Russell Payne; Due to PN's absence, forms were with him for 3 other members*, but as only 3 directors present, a decision was deferred until we could have the forms for circulation and signature. *(Nancy Bunn, Sheila Wright, Jules Fearon).	All
3b	Criteria for full membership/Directors' signatures: Jane made her point that a director should have met the prospective member to make a judgment as to suitability, which is then endorsed by the director's signature; with so few directors, DE suggested that VP's should be included in the signing in procedure, to widen the scope for appropriate signatories from committee members who had met the applicant. C/F for discussion next month.	
4 Forward Planning : Strategic Targets (for on-going discussion)		
(a)	Increase membership/prospective membership applications 'on line': this item C/F as proposer, PN, was not present.	PN
(b)	Good variety of events – Roving Wednesdays: The next two Wednesday pub nights (13 th , 20 th June) were in the Bulletin as to be hosted by Pete Brook and Pete Norris. Wed 27 th will be Bulletin night, taking place at Bennett's as agreed.	PB/PN All
(c)	Local Groups – increase activity: Solihull sub-group – FD reported that attendance was usually 10 – 15 people, with the occasional extra event as a spin-off from the monthly one; one Meet-Up member was signed as prospective by Sandra W. Halesowen continues to be satisfactory, with Meet-Up members attending, and a small number were persuaded to take out prospective membership. Nothing from the Sutton/Erdington group.	
(d)	Hire a Minibus: Andy hopes to run his event to the military 'Bunker' in Staffs on a date in July to be published. PB has suggested another Pub Crawl using the MB – maybe August	AT
Forward Planning		
5	Summer Party – 'BIVC Olympics': Mike & Ella have offered this as an activity in August (18 th) – this date coincides with the Gower W/E in Wales – a change of date to be requested, either side of this date, as some of the same people who go on W/Es will also want to join in the Party. RH to request date change, & ask what they would like to obtain for the day, games-wise. (now agreed for Sat 25 th Aug)	RH

	Content	Action
6	BIVC Video: 2 students from BCU have shown interest in producing this; Bob Hunter will be point of contact for on-going project; they will be asked to collaborate on this and their expenses will be paid by BIVC. RH to send an e-mail to members requesting video footage of recent BIVC activities, to be used in the video.	BH RH
7	AGM: RH has placed a reminder in June Bulletin, with brief description of each committee role. Brief Agenda to appear in July Bulletin. FD to chase Helen Palmer, the Auditor, for her response to the statement of Accounts to march 2012. Accounts to have more detail – FD. Accounts to be signed off at the 09 th July meeting, ideally. RH to check whether the new Directorship (for New Members Officer, approved at 2011 AGM), has been changed in the Standing Orders, also whether the ALO Directorship has been deleted.	RH FD RH
8	Suggested amendment to club Standing Orders with regard to last month's discussion about "the use of e-mail in Committee decision-making". PN & RP to be requested to suggest necessary changes, and put forward a motion to this effect for members' consideration at the AGM. Directors are reminded about their reports for AGM Booklet. RH to include statement about 'corporate responsibility' in her report.	RH All
Progress Reports - Directors		
9	Secretary – RH: AGM, see item 7 above. Treasurer – FD: Brief insert in July Bulletin to clarify the rules about eligibility for £5 'reward' vouchers for event- organizing. Weekends – DE: Stackpole W/E is currently showing a £300 profit; the W/E was filled to capacity; each person was undercharged by £9 as the charge was £21 per night instead of £24, as published. The 'Gower' W/E taking place 17-19 August is selling well. Foel Ortho (end July) – also popular tho' rooms are not standard therefore some 'sell' better than others.	FD
	Sport – J Grip: attendance at Sport continues to be lower than we would like, as we need to raise approx. £52 per session to cover hire fee of Sports Hall at the Girls' School.	
10	AOB – Mary Day hosted a Jubilee Party at her house on 04 June – well-attended by IVC members so Party Grant of £50 proposed to cover costs. All agreed.	FD
Date of next meeting: Monday 09 July at the Briar Rose, 1 st Floor Committee Room.		Chair: Pete Norris